To access an Enrollment Verification Certificate through the Secure Site:

- 1. Go to http://www.strose.edu/. Click on Gateways in top right hand corner of the main page and select Login.
- 2. Click Login for the Secure Site.
- 3. Click Login to Secure Area. Enter User ID and PIN.
- 4. Click Student & Financial Aid.
- 5. Click Enrollment Verification (redirects you to the National Student Clearinghouse Student Self-Service Site).
- 6. Select "Current enrollment" or "All enrollment."
- 7. Click Obtain an enrollment certificate.
- 8. A pdf will be created that lists your enrollment. Save this document.
- 9. A company or lender might ask for a letter from The College stating that this is official. That letter can be found on our <u>Forms</u>, <u>Applications</u>, <u>and Instructions page</u>.