To: Undergraduate Students

From: Margaret Kirwin, Interim Provost and Vice-President for Academic Affairs

Re: Summer Research Grants Date: October 24, 2012

The College is pleased to offer the Undergraduate Summer Research Grant program for 2012-2013. The purpose of these grants is to provide students with on-campus housing and a cash stipend to enable them to remain on campus over the summer in order to carry out an original scholarly project. Students are encouraged to consult with faculty members regarding scholarly opportunities within their academic discipline.

The details of the grants are as follows.

- 1. The grants will support research activities carried out by undergraduate students under the supervision of a faculty member
- 2. Each grant will carry a student stipend of \$1500
- 3. Each grant will carry the option of on-campus housing students do not have to take this option if they so choose
- 4. Though projects may extend for a longer amount of time, the period over which on-campus housing will be available, and student stipends will be paid, will be six weeks.

A formal proposal is required that should include:

- 1. a detailed description of the work to be carried out (including a weekly timeline for the summer's activities),
- 2. a discussion of how this work fits in to the student's current area of study and future career plans,
- 3. a letter of support from the supervising faculty member (a form outlining the requirements for this letter will be available for download from Blackboard; see note below).
- 4. A statement of whether the housing option is being chosen or not.

Though a final report will be required upon completion of the summer's activities, this does not mean that a definite conclusion to the project must be reached. It is hoped that these summer projects will be continued in one form or another into the future, possibly resulting in publications or conference presentations.

Grant awardees will receive one-half of their stipend at the beginning of the project and the remainder upon receipt of a satisfactory final report.

Proposals will be due by March 15, 2013 and will be reviewed by a panel consisting of members of the faculty and the deans of the four Schools.

The grading rubric, a list of helpful hints, and the faculty support letter form will be available for download from Blackboard (organization: **Undergraduate Summer Research Grants 2012**)

Proposals should be submitted as an email attachment to the office of the Provost and Vice President for Academic Affairs: millerc@strose.edu